

Kumon Fairfield/Steeplechase Enrollment Contract

Tuition is \$135 per month per subject when paid monthly. Prepayment discounts are available as follows: Prepayment of 12 months at \$115 per month (\$1380 per subject); Prepayment of 9 months at \$125 per month (\$1125 per subject); Prepayment of 6 months at \$130 per month (\$780 per subject).

Kumon is a long-term Program. It is a commitment that requires extra time from parents, children, and the Kumon Instructor. Without this guarantee of commitment, time and money are wasted. Kumon isn't about only immediately achievable skills, but about building an independent, strong, disciplined, confident learner. Years of research and observation have proven that Kumon is most effective when a student is enrolled for a minimum of one year and preferably much longer.

Program Completion (Reading at a college level, Math through Calculus and differential equations) produces a child uniquely prepared to tackle high school with enthusiasm and success and is the ultimate goal for our students. Completion typically takes years to accomplish. A projection of time to Completion is given before enrollment.

1. Admission Policy:

I agree to enroll my child(ren), _____, at Kumon of Fairfield/Steeplechase (circle one) for a minimum period of twelve (or twelve and a half) months, beginning (month/date/year) _____, and ending twelve months from now, on (month/date/year) _____, in the following subject(s): _____.

2. Tuition Policy: I understand and agree to each of the following:

- a. _____ At initial enrollment I will pay a one-time charge of \$50 per child for **registration**, and \$30 per child for **materials**. I will also pay the first month's **tuition** if enrolling between the 1st and the 15th; I will pay one and a half months' tuition if enrolling between the 16th and the last day of the month. The commitment made during the last half of the month is for a minimum of twelve and a half months. Finally, I agree to pay a **deposit** equal to one month's tuition. This deposit may be credited to my child's final month of enrollment upon fulfillment of two conditions: (1) my child must have been enrolled for a minimum of 12 months at the time I give notice and (2) I must give written notice at least thirty days before the first day of my student's last month of enrollment. The deposit is waived for those prepaying a year at enrollment, but registration and materials fees still apply.

b. **The total amount due at enrollment per child is thus:**

	Enrollment between 1 st -15 th	Enrollment between 16 th -end of month (includes an additional half month of tuition)
One Subject	\$350	\$417.50
Two Subjects	\$620	\$755
One Subject, prepaying a year	\$1460	\$1517.50
Two Subjects, prepaying a year	\$2840	\$2955

My regular tuition payments will begin on _____ in the amount of _____ per month.

- c. _____ **Kumon is a long term program. The minimum commitment is twelve months (or twelve and a half months) (the "Initial Period")**, but that does not necessarily mean my child will be above grade level in his individualized plan within twelve months. The first month's (or month and a half's) tuition will be paid by cash, credit card or check, and each month after will be accepted via Automatic Payment through my bank account or credit card. **If I wish not to pay by autopayment I understand the monthly tuition is \$160 per subject.** The amount due at enrollment is also increased by \$25 per subject (\$37.50 per subject if enrolling mid-month).
- d. _____ **(If applicable)** I am adding a second subject or my child is an Incoming Transfer. Therefore, I need not pay the \$50 enrollment fees or the \$30 materials fees as part of this Contract. However, the Initial Period still applies for the second subject or the transferred subject(s).

3. Parent Participation: I understand and agree to each of the following:

- a. _____ I have received a **projection** of the time it will take for my child to reach grade level, and the work the first few months will seem easy. This comfortable start point is crucial to the success of my child's individualized Program.
- b. _____ My child's success in the program depends on **my participation and active supervision** of the daily assignments at home. I will ensure that homework assignments are timed, all work is graded, and all mistakes are corrected 100% by my child before he begins new assignments. Regular completion and correction of daily assignments is crucial for lesson planning. As it is my responsibility to grade the homework, the Center will assume that I know when my child is not completing the work assigned.
- c. _____ **Completed and corrected assignments, including scores and times**, are required to develop and optimize my child's individualized lesson plan. I understand that these completed assignments are reviewed at the Center and failure to return them, the scores and the times, could hinder my child's progress.
- d. _____ A crucial goal of the Program is to **develop independent learners**. Therefore, graders rarely sit with my non Junior Kumon child as s/he works. I understand that although this may seem strange at first, it will yield far better results with my child than sitting with a grader will.

4. Attendance Policy: I understand and agree to each of the following:

- a. **Paid tuition is non-refundable regardless of attendance**, as established by Kumon North America. All Kumon worksheets are included, **regardless of the number of worksheets used or classes attended.**
- b. Kumon North America currently permits absences of **up to one calendar month (e.g., the month of July) per calendar year**. For best progress in the Program, It is strongly recommended to take a reduced workload on vacation rather than stop entirely. KNA may change its policies at any time and these new policies take effect after 30 days' notice.

5. Withdrawal Policy: I understand and agree to the following:

- a. **After the Initial Period, advance written notice of at least 30 calendar days before the first day of my child's last month is required to** withdraw my child from Kumon. Should I desire readmission at a later date, I must reapply and will be bound by enrollment and tuition rates and policies that govern at that time.

6. Additional Terms: I understand and agree to each of the following:

- a. **There are no make-up classes.** However, Kumon wants my child to receive his/her daily work. When I know in advance of an absence, I will pick up adequate work to last until my next Center visit. If my child misses a Primary Day, my child's work will be left outside the front door of the Center. If my child's work is missing from the box in front of the Center, I agree it is my responsibility to notify Kumon so that this may be quickly corrected and my child will have work.
- b. **The Center follows the CFISD calendar** during the school year, and is closed when CFISD is. During the summer, a holiday is taken for Independence Day. The students still receive and are expected to complete their daily work even when the Center is closed.
- c. **TUITION, ONCE PAID, IS NEITHER REFUNDABLE NOR TRANSFERABLE.**
- d. **There is a \$25 fee for any NSF or other returns, including declined credit cards.**
- e. **My child may attend the Center one or two days per week.** The Center will assign work for a week at a time on his/her Primary Day. An additional day is optional but not necessary. The Steeplechase Center is open for class on Tuesdays and Saturdays, while the Fairfield Center is open for class on Mondays and Thursdays. For customer convenience, the Center is staffed on non class days, except Fridays and Sundays.
- f. **My child is expected to behave at the Center.** Other families are paying for quality service and disruption cannot be tolerated. If my child is disruptive I will receive two (2) notices of misbehavior. Upon the third violation of this policy, my child will be required to complete his Kumon studies at home for one month; no Center visits will be allowed. Upon his return, one further violation will result in permanent expulsion from the Center with no refund. Expulsion will not release me from the Initial Period obligation, but upon my request, the Center will provide work for the remainder of these twelve months. This policy protects the investment of each Center customer in the students' education.
- g. **I will pick my child up in a timely fashion after each class.** I understand Kumon does not have the staff nor the space to babysit my child after his/her work is complete.
- h. **I grant permission to use my child's name or image** in Center materials or promotions, including but not limited to the Center web site. I may retract this permission in writing at any time. I release and hold McLean Services, Inc., and Sue McLean, harmless for such use and/or publication.
- i. **All Answer Books are to be returned in good condition.** I will pay a \$7.50 fee for each lost or badly damaged Answer Book.
- j. **My child may borrow books from the Center's Library;** however, borrowed books must be returned or renewed within two weeks. One renewal period of one week is allowed. I agree to pay late fees of 25 cents each day for overdue books; I will pay a \$15 replacement fee for lost or damaged books or books not returned after 60 days.
- k. **Center communication is done almost exclusively via email.** I will read emails when sent and these emails serve as sufficient notice under this Contract. I agree to inform Kumon of changes of any contact information, including but not limited to email address, phone numbers, and street address.
- l. I know the Center wants my child to succeed and that success will best be realized by my informing the Center of any problems. While the Center is concerned and wishes to assist, it will not be able to help fix an issue of which it is not aware.
- m. **This is a binding Contract that cannot be modified except by written agreement** signed by both parties. Any verbal agreements not included herein are not a part hereof. All disputes hereunder are to be resolved by binding arbitration, with costs and attorney fees borne by the losing party.

7. Center Grading Option (STRONGLY DISCOURAGED for student's optimal progress):

 I elect to have my child's homework graded at the Center by **paying an additional \$25 per month per subject**. I understand that this option is strongly discouraged as my child will progress 25% faster when the work is graded and corrected at home, ultimately bringing my child to grade level more quickly and therefore at much lower cost.

I HAVE CIRCLED MY PRIMARY DAY BELOW. I MAY CHANGE THIS DAY AT ANY TIME AT NO CHARGE.

Steeplechase: Tuesday Saturday Fairfield: Monday Thursday

8. I have read and agree to these Policies & Procedures.

Signature of Parent/Guardian

Date

Parent Email Address